

**Attleboro Public Library Board of Trustees**  
**Meeting Minutes October 8, 2025**

The meeting was called to order by Diane Mangiaratti at 6:28 p.m.

**ATTENDEES**

Trustees: Bill Gill, Cindy Lorincz, Diane Mangiaratti, Charlie Oliver, Mahesh Patel, David Pierce, Tobey Reed, Tricia Svendsen

Library Director: Amy Rhilinger

APL Staff: Krystal Brown

**1. Introductions**

Krystal Brown - Head of Children's Services

**2. Minutes of September Meeting**

A motion was made to approve the minutes from the September meeting with the following correction: Mahesh Patel was not in attendance at the meeting.

The motion passed.

**3. Business Required by Law**

None

**4. Treasurer's Report**

Mahesh presented Warrant #2 in the amount of \$6,677.55.

Amy mentioned that the WT Cox Information Services payment of \$2,878.53 is to the vendor who provides magazine subscriptions.

Mahesh reported that the Santander account has a balance of \$10,285.31 and that two checks were received: Milford Bliss Trust for \$7,363.50 and another one for \$3,427.00.

A motion was made to accept the Warrant. It was approved.

A motion was made to transfer the amount of Warrant #2 to the checking account. It was approved.

**5. Committee Reports**

**Policy Committee**

The Policy Committee met to review and update the Unattended Children Policy. They will be meeting again to finalize the revisions.

**6. Director's Report**

Amy submitted a written report commenting on the following:

- The tiny fire that was set was not a malicious act.
- They are still getting quotes for repair of the HVAC system.
- No date yet determined for the installation of the flooring.
- All went well during the recent fire drill.
- The Library is fully staffed, and training is taking place in the Reference Dept. Procedures for standardized training are being developed.
- Jessica Spence, the new Social Worker, who works with the Police and the Library staff, is on board.
- Volunteers are assisting in the Library's marketing efforts.
- Amy met with the Mayor for her initial annual job review. SMART (Specific, Measurable, Attainable, Realistic, Timely) Goals based on the Long Range Plan were discussed.
- The new copier will have a coinbox and will read cards.
- A COA Fashion Show, Harmony Festival and Union Theater Block Party all had Library staff participation. Volunteers are needed to represent the Library at such events, particularly on weekends.
- Friends of APL Book Sale is November 15, 9-2.

## **7. Unfinished Business**

### **A. Strategic Plan Update**

Amy will email copies of the Attleboro Public Library Long Range Plan FY 2023 - FY 2027 to Board members.

### **B. Flooring Replacement Update**

Amy reported that they are still figuring out what staff will be doing during December while the Library is closed for installment of the flooring.

It was mentioned that the December Board of Trustees meeting could take place at the Richardson School where some staff members will be located for the month.

## **8. New Business**

Amy reported that they hope to hold a Grand Reopening once the new flooring is installed. The Friends have agreed to help with a celebration in February.

The meeting was adjourned at 7:35 p.m.

**Next meeting:** November 12, 2025 at 6:30 p.m.

Respectfully submitted,  
Tricia Svendsen