

Attleboro Public Library Board of Trustees
Meeting Minutes May 14, 2025

The meeting was called to order by Diane Mangiaratti at 6:32 p.m.

ATTENDEES

Trustees: Bill Gill, Cindy Lorincz, Judy Lusk, Diane Mangiaratti, Charlie Oliver, Mahesh Patel, David Pierce, Tobey Reed, Tricia Svendsen

Library Director: Amy Rhilinger

APL Staff: Krystal Brown

1. Introductions

Krystal Brown - Head of Children's Services

2. Minutes of Prior Meeting

A motion was made to approve the minutes from the April meeting as presented. The motion passed.

3. Business Required by Law

None

4. Treasurer's Report

Mahesh presented Warrant #10 in the amount of \$12,614.34

The balance in the checking account is \$3,821.69

A motion was made to accept the Warrant and gifts totaling \$2,500.78. It was approved.

A motion was made to transfer \$12,614.34 from Rockland Trust to the checking account. It was approved.

The portfolio value is \$1,945,448.00.

Mahesh reported that about 60% of the budget has been spent to date.

Charlie will contact Rockland Trust to invite representatives to give their semi-annual report on the Attleboro Public Library's investment portfolio at the June meeting.

5. Committee Reports

● **Policy Committee**

The Policy Committee reviewed Circulation Policies and made no changes. The Board approved the Policy as is.

- The APL Book Group Discussion Protocol document was reviewed and one bullet point was eliminated. Cindy asked about who facilitates the discussions. Amy said volunteers and staff members serve as facilitators. As this is a list of protocols/guidelines, rather than a Library policy, no vote was needed to accept the change.

6. Director's Report

Amy submitted a written report commenting on the following:

- There are four jobs in the building/facility that are to be worked on. Amy will report on the progress on them at next month's meeting.
- Four Library staff members attended a required workshop for a number of city employees. The eight-hour customer-centric program was worthwhile according to Krystal Brown, who as a participant found it interesting. Library workshop attendees will share what they learned at a future Library staff meeting.
- Outreach activity this month involved the ECCA Fun Fair, The Mental Health Fair at AHS and the Family Resource Center.
- Amy said it is assumed that federal funds will not be available for the Big Read/Community Read this year. The Library still plans to conduct a program with a read across cultures through food theme. They will be looking for other sources of funding.
- The recent gutting of the Institute of Museum and Library Services (IMLS) will have an impact on the APL. Amy spoke about ways to advocate for libraries, providing handouts with instructions on ways to support maintaining or even increasing federal funding. E.g., letters to the editor of the newspaper,

social media posts, phone calls to politicians. Charlie suggested having a statement from the Board to inform the community about how funding cuts will impact the services libraries provide and garner support for continued federal funding. He will compose a statement and share it with Board members by the next meeting.

7. Unfinished Business

A. Strategic Plan Update

Nothing new

B. Director Evaluation Reminder

Diane said she has received all but one evaluation form. Amy's evaluation will be completed in June.

C. Other

Reminders: Memorial Day Parade - May 26
Makers Festival - May 31
Pride Flag Raising Event - June 1

8. New Business

- David asked about the absence of the Social Worker having an impact on services. Amy said a new job description is being developed. The Library is working with the Police Dept. on this, and the goal is to hire a licensed independent social worker.
- Tricia asked about the security guard position. The agency provides a guard to be on duty three times each week. Inappropriate teen behavior has not been much of an issue.
- Amy said that there was an inquiry about how much it would cost to have a wedding at the Library. Discussion ensued with mention of the following points:
 - ~ price charged
 - ~ actual cost of the use of the facility (Would it be money making?)
 - ~ staff impact (contractual issues)
 - ~ liability issues
 - ~ necessity of contract
 - ~ city solicitor inputAmy will further investigate the possibility of the Library as a wedding ceremony venue.

The meeting was adjourned at 7:49 p.m.

Next meeting: June 11, 2025 at 6:30 p.m.

Respectfully submitted,
Tricia Svendsen