

Attleboro Public Library Board of Trustees
Meeting Minutes – September 11, 2024

The meeting, held at Attleboro High School, was called to order by Diane Mangiaratti at 7:12 p.m.

ATTENDEES

Trustees: Cindy Lorincz, Judy Lusk, Diane Mangiaratti, David Pierce, Tobey Reed, Tricia Svendsen

Library Director: Amy Rhilinger

Staff: Kate Butler

Guest: Bill Gill

1. Introductions

Katie Butler - Head of Circulation Services

Bill Gill - Attleboro citizen who appeared before the City Council last night and upon approval will become a member of the Library Board of Trustees.

2. Minutes of Prior Meeting

The Board voted to approve as presented the minutes from the June meeting.

3. Business Required by Law

None.

4. Treasurer's Report

Treasurer Mahesh provided reports for Warrants #1 and #2. Warrant #1 in the amount of \$12,143.73 and Warrant #2 in the amount of \$2,696.53 were presented. A motion was made to accept Warrant #1 and Warrant #2 and to transfer \$14,840.26 to the checking account. The motion passed.

5. Committee Reports

There were no Committee reports.

In response to a question at the June meeting regarding Open Meeting Law, Diane reported that subcommittee meetings must be posted, and if votes are taken during the meeting, there must be a quorum. It was mentioned that subcommittee meetings should take place in public settings.

6. Director's Report

Amy submitted a written report commenting on the following:

- A Security Guard has been hired, but has not started working yet. A schedule for the position has not been determined, but would include hours when concerning incidents have occurred. Desirable hours are 2:30 to 8:30 three days a week and 12:30 to 4:30 two days a week. Amy said the security guard's responsibility would be to interact with staff and patrons. Dressed in street clothes, they would circulate throughout the library, a friendly face, able to address any disruptive issues.
- There was a recent resignation of a Library Aide.
- Amy mentioned that she hears frequent reports in the community about the excellent customer service Library staff provides.
- Jim Hawkins, at the Attleboro Arts Museum artist reception on Sep. 7, complimented the Library and Museum for their coordinated efforts. The Community Read, with the theme of kindness, has the Library working with community organizations, most recently with the Museum on their latest exhibition: "Here, I'll Get That for You: Strokes of Kindness - in Art, in Life."
- Poet James Crews, editor of *The Path to Kindness: Poems of Connection and Joy*, this year's Community Read, will be at the Arts Museum on Sep. 14.
- The new city social worker is Kate Robinson. Her supervisor is in the Health Department. Her schedule has not been determined yet.
- The recent episode of bedbugs in the Library is being addressed.
- The Parks Department's Christmas fundraiser ornament features the Library.

7. Unfinished Business

A. Strategic Planning Update

Nothing new

B. Budget Discussion

The APL Trust Fund Budget for FY '25 was presented. In his absence, Charlie provided Board members with a memo commenting on the Budget. He sees it as appropriate and recommended an affirmative vote by the Board. A motion was made to approve the Budget, and it passed unanimously.

8. New Business

Amy and Kate presented a revision of the APL Hotspot Borrowing Policies. Because some patrons have taken advantage of using the Hotspots by returning and immediately checking one out, thus limiting access for other patrons, Library staff have determined certain regulations are needed to provide fair access. A motion was made and a vote taken to approve the policies. The APL Hotspot Policies were approved.

The meeting was adjourned at 8:06 p.m.

Next meeting: October 9, 2024, at 6:30 p.m.

Respectfully submitted,
Tricia Svendsen