

Attleboro Public Library Board of Trustees
Meeting Minutes – May 10, 2023

The meeting was called to order by Diane Mangiaratti at 6:30 p.m.

ATTENDEES

Trustees: Beth Gould, Cindy Lorincz, Judy Lusk, Diane Mangiaratti, Mahesh Patel, David Pierce, Tobey Reed, Tricia Svendsen

Library Assistant Director: Joseph Morra

Staff: Melissa Hurst

1. Introductions

Melissa Hurst - Senior Library Technician

2. Minutes

Minutes from the April meeting were accepted as presented.

3. Business Required by Law

None

4. Treasurer's Report

Mahesh presented Warrant #10 in the amount of \$4,164.80.

The balance in the checking account is \$5,808.35.

Mahesh reported receiving a grant of \$2,500.00 from TDI and \$30.00 cash from Unique. Diane asked for a motion to accept both cash receipts. It was approved.

Diane asked for a motion to transfer funds; it was approved. The Warrant #10 amount of \$4,164.80 will be transferred from Rockland Trust to the checking account.

Diane asked for a motion to approve the Treasurer's Report. A motion was made, and the Treasurer's Report was accepted as presented.

5. Committee Reports

Policy Committee

The Policy Committee did not meet on April 27. They plan to meet on May 18 at 4:00 p.m. to continue evaluating library policies.

6. Director's Report

Joseph submitted a written report commenting on the following:

- A 16 hour Circulation Assistant has been hired, bringing staffing to capacity.
- There is a Council budget hearing on May 23. Included in the budget is a 22 hour position that is needed, but hasn't been funded for several years. It will help with safety issues.
- The Big Read has wrapped up. A final report will be filed in June.
- The APL Friends raised over \$11,000 for Library Giving Day. They are donating \$750 to the Library Summer Reading Program.
- A SAILS program that the Library participated in over school vacation week involved patrons visiting other libraries in the system and getting a "passport" stamped..
- Instagram followers are increasing.
- A no-trespass order was placed on a patron who overdosed in the Library two times in a three-day period. There was police involvement. This and two other no-trespass orders this year are in the interest of patron and staff safety.

- Tobey asked about the number of staff who are Narcan trained. Joseph said he and Amy are trained. Tobey asked about staff access and training in Automatic Electronic Defibrillator (AED). This apparatus is not available in the Library.
- Providing space in the Library for a social worker and/or police presence is still being discussed.

7. Unfinished Business

A. Strategic Planning

Joseph reported that he and Amy meet regularly reviewing Department reports and addressing how they are meeting Library goals in efforts to make the library better.

B. Electronic Sign

Sunshine Sign/Watchfire, the electronic sign provider, visited the Library and showed sign sizes and pixelation and told about other features of the sign. It has remote programming and comes with training, tutorial videos and a warranty. Thus far fundraising has acquired a \$2,500 grant from TDI and a pledge of \$5,000 from the Friends of APL.

C. Evaluation/Library Director

In the absence of Charlie, the Evaluation results and discussion were postponed till June.

8. New Business

None.

The meeting was adjourned at 7:38 p.m.

Next meeting: June 14, 2023, at 6:30 p.m.

Respectfully submitted,
Tricia Svendsen