

**Attleboro Public Library Board of Trustees**  
**Meeting Minutes – January 13, 2024**

The meeting was called to order by Diane Mangiaratti at 6:30 p.m.

**ATTENDEES**

**Trustees:** Beth Gould, Diane Mangiaratti, Mahesh Patel, Tobey Reed, Tricia Svendsen

**Library Director:** Amy Rhilinger

**Staff:** Melissa Hurst

**Guests:** Brian French

**1. Introductions**

Melissa Hurst - Senior Library Technician

Brian French - Library patron

**2. Minutes of December Meeting**

The Minutes of the December 13, 2023 meeting were approved as presented.

**3. Business Required by Law**

None

**4. Treasurer's Report**

Warrant #7 in the amount of \$2,909.47 was presented. Donations totaling \$980.00 were reported.

Donation receipts included: \$750.00 from the Friends of APL for the Summer Reading program; a reference gift of \$30.00 and a \$200.00 donation from Phillip Burdick. Mahesh mentioned there are two checks, totalling \$6244.75 from the Milford Bliss Trust to be deposited.

There is \$7676.68 in the checking account.

There were motions to accept the donations and transfer \$2,909.47 to the checking account. Both were approved. The Treasurer's report was accepted as presented.

**5. Committee Reports**

No reports. The Policy Committee will be meeting again soon.

**6. Director's Report**

Amy submitted a written report commenting on the following:

- Some teens broke into the library on December 27. Most of the stolen items were returned. Police are pressing charges.
- Some leaks in the building have been noticed due to recent storms.
- Phones were not working for a bit. The city's MIS department has a contract that handles phone battery replacement, but the phone system is antiquated and in need of updating.
- Quotes from vendors for security cameras are still needed.
- The new desk on the 3rd floor is in place and helps provide better staff coverage. As of yet there is no phone at this desk.
- A new Circulation Assistant begins work on Tuesday.
- Dave Perry has a change of hours since the break-in and will not be alone in the building going forward.
- Jack Baptiste demonstrated the micro computer for the Tech Lab. The cost is \$250, so another micro computer is being considered for the Balfour Room.
- Karaoke night was successful.

- The Friends have swag available for purchase at the front desk and are exploring other fundraising ideas.
- Amy expressed gratitude for the many positive comments from patrons about the staff and the service the Library provides. Compliments were given in the Library as well as out in the community.
- The city would like to provide a Mental Health Fair with teen involvement, such as the one taking place at the Barrington Library.
- Staff will be meeting to discuss better management of the Hot Spots. There are issues with patrons not returning them on time and finagling checkouts to have one in their home for long periods of time. Mahesh asked about taking a deposit when a Hot Spot is checked out. Amy said she will look into this.
- Two grants received from the Friends of APL and the Cultural Council will be used to complete the mural in the Children's Room and for a Poetry Box.

## **7. Unfinished Business**

### **A. Strategic Planning**

Department heads continue to discuss Strategic Plan goals monthly.

### **B. Parking Waiver**

The Senior citizen parking waiver was approved by the City Council and will go into effect on Feb. 1, pending the acquisition of the parking stickers that are being ordered.

## **8. New Business**

### **A. Library Security**

Amy will be talking to the City Council about security issues in the Library.

### **B. Other**

Tricia mentioned that according to City Clerk Kate Jackson all minutes from the Library Board of Trustees meetings should be on file at City Hall. Minutes will be filed there on a regular basis.

The meeting was adjourned at 7:19 p.m.

**Next meeting: Feb. 14, 2024, at 6:30 p.m.**

Respectfully submitted,  
Tricia Svendsen