

Attleboro Public Library Board of Trustees
Meeting Minutes – October 11, 2023

The meeting was called to order by Diane Mangiaratti at 6:27 p.m.

ATTENDEES

Trustees: Beth Gould, Judy Lusk, Diane Mangiaratti, Charlie Oliver, Mahesh Patel, David Pierce, Tobey Reed, Tricia Svendsen

Library Director: Amy Rhilinger

Staff: Krystal Brown

Patron: Brian French

1. Introductions

Krystal Brown - Head of Children's Services

Brian French - Library patron

2, Minutes of September Meeting

The Minutes were accepted with the following corrections:

#4 Committee Reports - b. *Tables* changed to *Tablets*.

#7 FY 2024 Budget - a. The following sentence is deleted: "We will use 4% of the interest on our total investments to support this budget."

#8 New Business - Friends' Book Sale - Changed October 18 to November 18.

3. Business Required by Law

None

4. Treasurer's Report

Warrant #4 in the amount of \$7,311.91 was presented. Donations totaling \$257.32 were reported.

There was a motion to accept the donations and transfer \$7,311.91 to the checking account. It was approved.

The Treasurer's report was accepted as presented,

A check for \$1,763.49 regarding Cultural Council funds was received; Amy will find out how and when the check will be deposited.

5. Committee Reports

Policy Committee

The Policy Committee worked on reviewing and updating the Exhibits Policy. There was a motion to accept the Policy. It was approved.

6. Director's Report

Amy submitted a written report commenting on the following:

- The Library passed the annual fire inspection.
- The City's updated flag policy applies to the Library flagpole.
- Nine teens received no-trespass citations. For lifting of the no-trespass status, individuals can meet with an adult of their choice and the Library Director to discuss solutions. Tobey mentioned that the Community Crisis Intervention Team (CCIT) out of City Hall, might be a resource with teen misbehavior in the Library.
- Six staff members attended a Bradley Hospital training sponsored by the City. Another training by Bradley Hospital may be provided.
- Interviewing for two open positions is taking place.
- The City's financial software is being upgraded. The Community Read website was hacked, and the APL website was down for a bit.

- A Library Autism Awareness Poster received recognition in a national newsletter.
- Amy asked about the Board funding Rotary membership dues for a corporate membership for the Library. The Board voted and approved the funding.
- Christmas is for Kids families are making use of Universal Class, an online program available through the Library, and Library staff are working with the Family Resource Center to promote available resources.
- **Programs**
 - Oct. 11 - Neighbors in Dialogue
 - Oct. 21 - Pumpkin Painting
 - Oct. 23 - Firefighter read aloud
 - Oct. 28 - Brave Books event
 - Nov. 18 - Friends' Book Sale

7. Unfinished Business

A. Electronic Sign

Funding available for the purchase and installation of the electronic sign remains at \$38,000. The cost of the sign is \$50,000.

B. Strategic Planning

Department heads continue to refer to the Strategic Plan goals and report on what they are hitting.

8. New Business

Security Camera Update

Cameras will be installed in the building in the interest of safety and security. A quote of \$9,967.54 from HELP, Inc. / Electronic Security Solutions was received. Cameras will be on all floors and stairways and the system will tie-in with the outside cameras. Feed will go to the police station. The Board voted to approve the installation of cameras using State Aid from previous years.

The meeting was adjourned at 7:42 p.m.

Next meeting: Nov. 8, 2023, at 6:30 p.m.

Respectfully submitted,
Tricia Svendsen