

Attleboro Public Library Board of Trustees
Meeting Minutes – April 12, 2023

The meeting was called to order by Charlie Oliver at 6:30 p.m.

ATTENDEES

Trustees: Beth Gould, Judy Lusk, Diane Mangiaratti, Charlie Oliver, Mahesh Patel, Tobey Reed, Tricia Svendsen

Library Director: Amy Rhilinger

Staff: Melissa Hurst

1. Introductions

Melissa Hurst - Senior Library Technician

2. Minutes

Minutes from the March meeting were accepted as presented.

3. Business Required by Law

None

4. Treasurer's Report

Mahesh presented Warrant #9 in the amount of \$2,973.08

The balance in the checking account is \$5,709.40.

The Warrant #9 amount of \$2,973.08 will be transferred from Rockland Trust to the checking account.

Charlie asked for a motion to approve the Treasurer's Report. A motion was made, and the Treasurer's Report was accepted as presented.

5. Committee Reports

Policy Committee

The Policy Committee met and received an overview of the APL policies currently on file. They will meet again on April 27 to continue evaluating the policies and will eventually make recommendations on updates.

6. Director's Report

Amy submitted a written report commenting on the following:

- Safety in the building is the biggest issue at present. Amy will be meeting with the Mayor to discuss safety issues. With the limited space at the Police Dept. facility, there is talk about locating a police substation, with a computer and printer, in the Library building.
- Amy has talked with leadership at the New Bedford Public Library about their investigating process and procedures when dealing with disruptive behaviors of patrons.
- Efforts to identify funding sources for the electronic sign are continuing.
- Amy will be on vacation in early May and will not be at the Board of Trustees' meeting on May 10.
- The Library's April printed calendar was distributed to Board members. Monthly calendar sheets, available at the circulation desk, provide a handy print out of meetings and programs taking place in the Library.
- The Friends of APL raised over \$10,000 in the Library Giving Day campaign. Two local companies offered matching grants as part of the effort.
- A patron who utilizes the Library's digitized Sun Chronicle collection stepped up with a donation of \$4,400 to complete the digitization project.

- There is a major SAILS software upgrade underway.
- Staff has recently received training on Library procedures, in light of the fact that in addition to routine changes, there are new staff members who have only experienced procedures during the pandemic.
- Amy is hopeful that the new 22 hour staff position in the Library budget will get funded.
- There is a teen program through Attleboro High School where students could be placed in a paid position in the city. Amy said possibilities for the Library are help in the Local History Room or marketing help for the Friends group.
- The March 21 public hearing on free parking for senior citizens in the city-owned lot next to the library garnered no opposition. When the ordinance is changed, it will take effect. Amy will be working on the mechanics for the passes.

7. Unfinished Business

A. Strategic Planning

Amy reported that she and Joseph address the goals at monthly meetings.

B. Electronic Sign

Amy presented a proposal for the electronic sign describing the need and cost, announcing that TDI contributed \$2,500 toward the purchase of the sign.

8. New Business

A. Evaluations/Library Director

Evaluation sheets were emailed by Judy to Board members. They should be filled out and given to Charlie by May 1. By June 1, Charlie will send the compiled evaluation to Board members. Discussion on the evaluation will take place at the June Board meeting.

B. Santander Bank Closing

It was mentioned that the bank we use, Santander in Attleboro, will be closing. Mahesh said that utilizing the North Attleboro branch is not a problem, so there is no need to change banks.

C. Relocation of Historical Commission Office.

Amy reports that the Historical Commission is looking for more space than they currently have on the fourth floor. She said that they could move into the Friends' former room, which is larger. Charlie called for a motion to approve the move of the Historical Commission Office from its current location into the Friends former space until further notice. It was unanimously approved.

The meeting was adjourned at 7:26 p.m.

Next meeting: May 10, 2023, at 6:30 p.m.

Respectfully submitted,
Tricia Svendsen