

Attleboro Public Library Board of Trustees
Meeting Minutes – March 8, 2023

The meeting was called to order by Charlie Oliver at 6:30 p.m.

ATTENDEES

Trustees: Beth Gould, Judy Lusk, Diane Mangiaratti, Charlie Oliver, Mahesh Patel, David Pierce, Tobey Reed, Tricia Svendsen

Library Director: Amy Rhilinger

Staff: Katie Butler

Other: Brian French

1. Introductions

Katie Butler - Circulation Supervisor

Brian French - library patron

2. Minutes

Minutes from the February meeting were accepted as presented, with two typo corrections: elimination of a comma in the date & Big Read instead of Blg Read.

3. Business Required by Law

None

4. Treasurer's Report

Mahesh presented Warrant #8 in the amount of \$2,830.89.

The balance in the checking account is \$8,898.62.

Charlie asked for a motion to approve the Treasurer's Report. A motion was made, and the Treasurer's Report was accepted as presented.

5. Committee Reports

A. Policy Committee

The Policy Committee has not yet met. Amy presented a list of Attleboro Public Library Policies with the dates when they were last updated. Committee members will meet to review the policies on file that have not been scrutinized for several years and update them as needed.

B. Nominating Committee

Judy presented the new slate of officers for the Board of Trustees:

President - Diane Mangiaratti

Vice President - David Pierce

Treasurer - Mahesh Patel

Secretary - Tricia Svendsen

As there were no other nominations, Charlie called for a vote. The slate of officers was unanimously approved.

Charlie offered Diane the opportunity to shadow him in his role as President till the start of the next fiscal year when the new slate becomes active.

6. Director's Report

Amy submitted a written report commenting on the following:

- The city's Budget Director left his position, and with no replacement yet, budgetary concerns are a bit up in the air. Amy said that she had informed the Budget Director that the library needed a

new staff position for coverage of hours, and that the acting Mayor is in support of that. She is asking for an amount above level funding.

- There is a plumbing issue, and once a new Facilities Manager is in place, Amy will be addressing that.
- Amy anticipates meeting with the new Mayor on a number of library issues.
- The elevator inspection dealing with where the emergency calls should go - to a 24 hour answering service or elsewhere - has been resolved.
- Donations to the Friends in memory of Joan Fontaine have been coming in.
- The Friends of APL are sponsoring Library Giving Day on April 4, and hosting a program for Friends on May 24. Charlie suggested encouraging the Friends to get Board of Trustee members and others to utilize social media to get the word out about Library Giving Day.
- A no-trespass order was served to a patron after police involvement.
- Amy provided a sheet with statistics on much of what happens at the Library, noting that there are lots of teens in the library; circulation is up; an average of 300 people visit daily; Study Rooms and HotSpots are in heavy use; many library cards have been issued to seventh graders.

7. Unfinished Business

A. Strategic Planning

Amy reported that Goals of the Plan are regularly addressed at Department Heads' meetings.

B. Electronic Sign

Diane presented a quote for an electronic sign from Sunshine Sign Co., Inc., for \$45,993.03 and a quote for electrical labor for sign installation from Laban O'Brien for \$1,700.00. Possible funding sources for the sign were suggested, including the Volterra Fund, Rotary Club, state aid, City Council, Friends of APL. The new Mayor will be contacted and informed of how an electronic sign would benefit both the Library and the city.

C. Public Hearing for Free Parking for Seniors

On March 21 there will be a public hearing regarding providing free parking for senior citizens in the city-owned parking lot next to the Library. Ty Waterman said it would be helpful to have supporters at the hearing.

8. New Business

None

The meeting was adjourned at 7:53 p.m.

Next meeting: April 12, 2023, at 6:30 p.m.

Respectfully submitted,
Tricia Svendsen