

Attleboro Public Library Board of Trustees
Meeting Minutes – Jan. 11, 2023

The meeting was called to order by Diane Mangiaratti at 6:33 p.m.

ATTENDEES

Trustees: Beth Gould, Cindy Lorincz, Diane Mangiaratti, Mahesh Patel, David Pierce, Tobey Reed, Tricia Svendsen

Library Director: Amy Rhilinger

Staff: Darcie Schillinger

1. Introductions

None

2. Minutes

Minutes from the December meeting were accepted as presented.

3. Business Required by Law

None

4. Treasurer's Report

Mahesh presented Warrant #5 in the amount of \$675.81.

The balance in the checking account is \$9,306.26.

A motion was made to accept a check for \$8,000 from the Mildred Bliss Trust for deposit in Rockland Trust. It was approved. The Treasurer's Report was accepted as presented.

5. Committee Reports

There were no Committee Reports.

6. Director's Report

Amy submitted a written report commenting on the following:

- Work is still being done on safety requirements following the Fire Department inspection.
- Jack Baptist encourages continued work by the Library Tech Committee with Sensata's involvement.
- Laptops at the Circulation Desk are being replaced with ones donated by Sensata.
- Amy will be in touch with Bill Lennox of the city's IT Dept. and Todd Kobus of the Municipal Council's IT Committee regarding their involvement in working with the library on technology concerns.
- Food for Fines enabled contributions to several local food pantries.
- Hotspot overdue fines are now \$5.00 per day, up from \$1.00 per day. When Hotspots are not returned, staff can call the company and have the devices turned off.
- A monthly department report from Carrie was distributed, showing how the Reference Department responds to patron needs and requests. Examples were tied to Strategic Plan goals.
- Amy mentioned that there are sometimes issues with library patrons in need of help and services that could possibly be addressed with assistance from the Outreach worker at City Hall.
- The people counter counts people entering and leaving the building. Last month's count is tabulated at an average of 250 people per day, as opposed to the previously reported 500 ppd.

7. Unfinished Business

A. Review Meeting Room Policy

The Meeting Room Policy draft was reviewed and several suggestions made regarding wording. A vote on the Policy was tabled until the February meeting.

B. Accounting System Upgrade

Mahesh reported that the upgrade is continuing and Cindy will be involved.

8. New Business

A. Free Parking Proposal

Amy reported that Ty Waterman and Cathleen DeSimone have suggested free parking for senior citizens in the municipal parking lot next to the library. Board members agreed that it is a good idea, one that benefits not only seniors, but others, as it would free up the Library's designated parking spots.

B. Patron Policy

A few changes have been made to the Patron Policy. The question was raised about consequences for not abiding by the Policy. Amy will add to the Policy something to the effect that "The Library Board of Trustees will review violations of the policy."

C. Electronic Sign

Diane submitted information gathered by Bob Mangiaratti on considerations for acquiring an electronic sign for the front lawn of the Library. Basic information on costs, city regulations, funding, installment, and so forth were included on the information sheet. Further research on type and size of sign as well as on funding options is needed.

The meeting was adjourned at 7:48 p.m.

Next meeting: February 8, 2023, at 6:30 p.m.

Respectfully submitted,
Tricia Svendsen