

Attleboro Public Library Board of Trustees
Meeting Minutes – June 8, 2022

ATTENDEES

Trustees: Beth Gould, Judy Lusk, Diane Mangiaratti, Charlie Oliver, Mahesh Patel, David Pierce, Tobey Reed, Tricia Svendsen

Library Director: Amy Rhilinger

APL Staff: Melissa LeTellier

Guests: Paula Murphy

Charlie called the meeting to order at 6:30 p.m.

1. Introductions - Melissa LeTellier, Senior Library Technician
Paula Murphy, Rockland Trust Portfolio Manager

2. Presentation by Rockland Trust

Paula Murphy from Rockland Trust distributed booklets on the Library portfolio and reviewed its contents. In the half hour presentation Paula referred to a graph showing the S&P 500 Index where the peak of the S & P was in January 2022. She said it is not out of the ordinary to see a decline in the past months because of volatility in the market. In the last year interest rates went up and that rate increase has an impact on bonds. She said the Asset Allocation graph shows a “perfect mix.” The Performance Summary as of the end of April shows a market value of \$1,716,740, and total disbursements were \$68,110.06. Portfolio Holdings show individual stock listings, and Paula said there were changes in some sectors.

3. Minutes

Minutes from the May meeting were accepted with the following correction:

Under Director’s Report, second bullet - “handworkers” should read “handyworkers.”

4. Business Required by Law

None

5. Treasurer’s Report

Mahesh presented Warrant #11 in the amount of \$3,452.86

The current balance in the checking account is \$14, 203.00.

The current balance in Rockland Trust is \$1,717,455.

There was a motion to accept the report and transfer the amount of Warrant #11 (\$3,452.86) to the checking account. The Treasurer’s report was accepted as presented and the transfer approved.

6. Committee Reports

None

7. Director’s Report

Amy submitted a written report commenting on the following:

- The budget meeting with city officials went well. The goal for FY ‘23 is to increase staffing, and the Finance Committee seemed in support of bringing back the 15 hr. Reference Librarian position.
- There continue to be patrons who cause disruption. Staff members do their best to handle situations with disruptive teens and odd behaviors of patrons. Police have had to be involved on occasion.

- They will be publicizing the new fine-free policy on July 1.
- There were plumbing issues with two of the restrooms.
- Outreach has included working with the Transforming Downtown Initiative (TDI).
- The Friends of APL funded another pass - Davis Farmland.

8. Unfinished Business

A. Director's Evaluation

Evaluation forms are now due and should be filled out electronically or on paper and returned to Charlie as soon as possible. As this is the first time utilizing this evaluation tool, feedback on the form itself should be given to Diane or Judy so that it can be refined as needed.

B. Celebration Planning

The Library celebration will take place on Saturday, June 25, from 2-4 p.m. There will be a band and Summer Reading information. The Expo for the Senses is at 4 p.m. that day, making it convenient for participants to experience both events.

Amy will notify Board members of opportunities to help with the Library celebration.

C. Accounting System Upgrade

Charlie reported that they are moving on the Accounting System upgrade.

D. Review Materials Selection Policy

- Board members read the Attleboro Public Library Materials Selection Policy, which was written in 2013, and reviewed information on this type of policy that Beth provided from a MBLC program she attended. Amy went over the Selection Criteria and explained steps in facing patron challenges to materials. Updating the demographics and signatories is needed. Charlie asked that Amy have staff review the policy, and the Board will take suggestions regarding updates to the policy in September or October.
- Amy mentioned that other MA libraries have had a patron filming displays on materials they find objectionable, with the intent to publish. Although The APL's Patron Policy states, "We require individuals to ask for permission before using any type of recording device on Library property..." Amy has been informed that this is unenforceable. There is no expectation of privacy when in a public space.

8. New Business

None.

The meeting was adjourned at 8:39 p.m.

Next meeting: Sept 14, 2022, at 6:30 p.m.

Respectfully submitted,
Tricia Svendsen