

**Attleboro Public Library Board of Trustees
Meeting Minutes - September 9, 2020**

Due to COVID-19 there are state and local restrictions on gatherings, resulting in this meeting being a virtual Board meeting on the Zoom Conferencing platform. The meeting was called to order by Board President Charlie Oliver at 6:07 p.m.

ATTENDEES

Trustees: Linda Binns, Beth Gould, Judy Lusk, Diane Mangiaratti, Charlie Oliver, Mahesh Patel, Tobey Reed, Eileen Struminski, Tricia Svendsen
Library Director: Chris Johnson

Charlie read aloud the notice stating that this virtual meeting would be open to the public through the Zoom Conferencing Platform, noting that votes would be taken by roll call.

MINUTES

Minutes of the June 10, 2020 meeting were approved.

BUSINESS REQUIRED BY LAW

None.

TREASURER'S REPORT

The following information on warrants was presented:

#9 for March 10, 2020 - There was a correction to the warrant as line 10 had been omitted. It was corrected to indicate \$500 for clock repair.

#11 for June 10, 2020 - There was a reduction in the amount of the warrant because some items were paid for by the city.

#1 for July 14, 2020 in the amount of \$8,493.49

#2 for August 11, 2020 in the amount of \$5797.65

#3 for September 9, 2020 in the amount of \$5499.86

Income from gifts and donations \$1,030.

A motion was made to approve the Warrants listed above with corrections as noted.

They were voted upon as a block and approved.

Funds will be transferred from Rockland Trust to the checking account in the amount of \$5797.65.

DIRECTOR'S REPORT

Chris submitted a written report. Some items she mentioned:

- Bids for the Envelope Project came in underbid.
- Comcast network upgrade is being looked into'
- Big Read launches 9/10/20'
- Neighbors in Dialogue program was well attended'
- Library had soft opening 8/27/20, and they are averaging 20-25 patron visits per hour.

TECH COMMITTEE

Work is needed for public and private access, expanding bandwidth, and rewiring. A bid from Harbor Networks comes with a service contract for 24-7 service.

UNFINISHED BUSINESS

- The Building Envelope Project work will begin in October.
- The grandfather clock repairs are completed.
- Reopening Plan - Chris hopes to get approval for more staff. No advertising yet as to the library's reopening.

NEW BUSINESS

Chris requested some funding for Digitization of the Sun Chronicle. A motion was made to expend funds from the surplus funds from the 2020 fiscal budget in the amount of \$2500. It was approved.

Note: this item was corrected at the October Trustees meeting –

\$1,750 has been expended for repairs and restoration of the Grandfather Clock, and the expenses charged to Account F, Reference Gifts. This was contrary to the intended use of Reference Gifts. Because we had a surplus at 2020 Fiscal Year end, the Board agreed to charge the expense to Account E3, Contingencies and Reserves.

Further, the Board agreed to make available \$2,500 as seed money to begin the Sun Chronicle digitization project, proposed by Carrie Sylvia. In the interest of utilizing funds which have accumulated in the Chiarenza Gift account, the Board has agreed to charge that account for the seed money, which is an appropriate use.

The meeting was adjourned at 6:50 p.m.

Next meeting: October 14, 2020

Rockland Trust representatives will be on hand for their annual financial review.

Respectfully submitted,
Tricia Svendsen