

**Attleboro Public Library Board of Trustees - Meeting Minutes -
September 11, 2019**

The Meeting was called to order by Board President Charlie Oliver at 6:00 p.m.

ATTENDEES

Trustees: Vic Bonneville, Cathleen DeSimone, Diane Mangiaratti, Charlie Oliver, Mahesh Patel, Eileen Struminski, Tricia Svendsen

Staff: Chris Johnson, Melissa Letellier

MINUTES

Minutes of June 12, 2019, meeting approved.

Minutes of July 2, 2019, meeting approved.

TREASURER'S REPORT

Warrant #1 for \$5,160.62 - Eileen made a motion to approve; Vic seconded; approved.

Warrant #2 for \$5,823.19 - Charlie asked about line item 17; Chris clarified that it was for databases. Diane made a motion to approve; Vic seconded; approved.

Warrant #3 for \$4,385.19 - Chris explained that line item #22 was for the Big Read Film Screening at Cinema Pub. This venue was chosen because for \$250 all aspects of the showing are handled by the theater, and movie goers can eat and drink while viewing. If the library were to purchase the viewing rights, it would cost \$200, and Library staff would be responsible for any set up involved. Diane made a motion to approve Warrant #3; Vic seconded; approved.

Charlie asked for a motion to accept cash donations of \$30. Vic made a motion to approve; Diane seconded; approved.

Charlie asked for a motion to transfer the amount of Warrant #3, \$4,385.19, from Rockland Trust to the checking account. Diane made motion; Eileen seconded; approved.

Charlie called for a motion to accept the Treasurer's Report. Vic made motion; Diane seconded; approved.

(over)

DIRECTOR'S REPORT

Highlights -

- Chris reported that the elevator is in need of repair. They have 90 days from the inspection date to get the repairs. For better maintenance of the elevator, Chris is looking into changing vendors.
- She recommends getting electrical upgrades for the Tech Lab.
- Chris will begin the process of applying for the federally funded e-rate grants and discounts.
- Summer Reading program went well.
- Big Read Kickoff got good reviews. 84 adult books were given out; the YMCA and the Council on Aging distributed books as well.
- A number of grants have been awarded to the library; several more are being pursued.
- They are awaiting quotes for new printer/copiers. There has been poor service from current vendor. Placement of a new copier may be outside the Children's Room due to safety concerns.
- Children were able to read away their fines this summer. Chris asked if there could be a second such event, and even one where adults could read away their fines. The Board agreed that this should be considered.
- Chris asked if collecting food for fines could once again take place prior to Thanksgiving and Christmas. Cathleen made a motion to conduct food for fines; Vic seconded. It was approved.
- Chris requested \$5,300 for chairs and flex-height tables for the Children's Room. Funding would come from the \$50,000 Augat Foundation funds. There was discussion about the advisability of spending money on improvements to the Children's Room since either a new library or extensive renovations are being planned. Chris mentioned that the Attleboro Public Library will not be able to get on the state library funding list until at least 2025. Consensus is that with a facility update so far off, some sprucing up should take place. Vic made a motion to approve the \$5,300 requested; Diane seconded; approved.
- Nothing new in Personnel.

UNFINISHED BUSINESS

- Nothing new on Amazon Smile.
- Chris will report on Trust Budget at a later time.
- Cathleen asked about the Mental Health First Aid grant. Chris is looking into this.
- Cathleen asked if the Kill-a-watt (a home energy audit device) is available at the library. Chris said that inventory says there is one available, but they do not know where it is at the current time. They are trying to locate it.

- The people counter has not yet been installed.

NEW BUSINESS

Infrastructure repairs - City Council has to approve a project manager, who will then need to look over the budget.

Vic asked whether the Cohen plan has been abandoned. Chris said it seems so. After the Municipal Building Committee meeting Board members feel it has come across that the Trustees support a new library building. The Trustees have not given support to either extensive renovations to the current building nor to a new building. The collective vision of the city has not yet been determined, so the Library Trustees have no official stand on what should happen. It is too early for the Board to make that determination.

There was discussion on changing the minimum age of unaccompanied minors in the library from 7 years of age to 9 years of age, and to require that children under 9 be accompanied by someone 13 years old or older. No action taken.

Charlie mentioned that Yom Kippur is on Oct. 9, 2019, the date of our next scheduled Board meeting and that perhaps we should change the date. According to Eileen Yom Kippur ends at sundown on Oct. 9 and that the meeting does not need to be changed.

A change to the meeting schedule was made: On January 8, 2020, the Board of Trustees meeting will convene at 6:15 because the Conference Room is in use for a Friends of APL meeting at 5:00.

Meeting was adjourned at 7:15.

Next meeting - October 9, 2019, 6:00 p.m.