

Attleboro Public Library Board of Trustees – Meeting Minutes – May 8, 2019

The meeting was called to order by Board President Charlie Oliver at 6:00.

ATTENDEES

Trustees: Linda Binns, Vic Bonneville, Cathleen DeSimone, Diane Mangiaratti, Charlie Oliver, Mahesh Patel, Eileen Struminski, Tricia Svendsen

Staff: Chris Johnson

MINUTES

Minutes of April 10, 2019, meeting were approved with two minor corrections: Director's Report – second sentence should read "requested" instead of "request;" spelling of Tricia Svendsen's name under Committee Report corrected.

TREASURER'S REPORT

Charlie reported that as of March 31, 2019 there was a balance of \$11,537.01.

The last warrant was \$9,879.13. Charlie moved that we transfer the amount of Warrant #11, \$3,245.35, from Rockland Trust to the checking account. It was approved. Gifts and donations of \$95.00 were received and approved on motion. The Treasurer's Report was approved with a correction note: Section C – Adult Programs should read \$629.39 instead of \$799.39.

In a discussion of purchases, Chris pointed out that Mahjongg tables and media tables were purchased.

Regarding checking account signatures: John Carty's name will be removed from the account, as his term has expired and he did not apply to be reappointed. Charlie moved that Mahesh's name be added to the account and that Cathleen be retained as an authorized signee. The motion was approved. By-laws will be referenced to be sure that this is in compliance and that it is not required to have the Secretary's name on the account.

The mailing address for banking will be changed from John Carty's home address to the Attleboro Public Library address.

Mahesh will sign up for online banking so balance can be checked at any time.

Trustees' Budget is in at \$70,000. Chris will look at budget and make suggestions for expenditures at the next meeting.

DIRECTOR'S REPORT

Chris reported that other institutions often set up a Library Foundation when a big project looms as a way of accepting and managing donations.

Chris suggested the Board consider membership in the MA Library Trustee Association (MLTA) at a cost of \$100. Although discussion on this took place, there was no motion made to join the MLTA.

State aid at \$54,061.31 has been received. Most of this will go towards the purchase of materials. The Board approved the purchase of a "people counter" for \$1000, and the purchase of a new digital service called Hoopla with the balance of the state funding - \$13,061.34.

UNFINISHED BUSINESS

Amazon Smile – nothing new.

The individual who applied to become a member the Attleboro Public Library Board of Trustees was not approved by the Mayor. Efforts to recruit will continue.

John Carty's family will be invited to the Friends' year-end event on June 14. John will be acknowledged for his many years of service to the Attleboro Public Library with certificates from the MA Board of Library Commissioners and the Mayor of Attleboro. Charlie will stop by John's house to issue an invitation to the event.

In reference to the Library's ongoing need for funding, Charlie suggested that the Board do some brainstorming for the next meeting regarding ways to get the word out to patrons about planned giving opportunities, e.g., posting information on website. Chris mentioned an organization called Community Foundation, a charity that gives grants to organizations in Southeastern Massachusetts, as a possibility for generating funds for the library.

Various types of nametags for library staff are still being considered.

NEW BUSINESS

Eileen proposed getting a NARCAN kit for the library upon hearing that there was a recent episode of drug use in a library restroom. Anyone is eligible/qualified to use it in an emergency. The spray can be administered without harming the recipient, whether they have overdosed or not. Chris will bring this up at a staff meeting.

Cathleen questioned why there is no longer a posted list of sex offenders for public viewing in the library. There used to be such a listing, and she suggested it continue being posted.

Meeting was adjourned at 7:10 p.m.

Next Meeting – June 12, 2019, 6:00 p.m.