

**Attleboro Public Library Board of Trustees - Meeting Minutes -
October 9, 2019**

The Meeting was called to order by Board Vice President Cathleen DeSimone at 6:03 p.m.

ATTENDEES

Trustees: Linda Binns, Vic Bonneville, Cathleen DeSimone, Diane Mangiaratti, Tobey Reed, Tricia Svendsen

Staff: Chris Johnson, Carol Waite

MINUTES

Minutes of September 2019, meeting were approved.

TREASURER'S REPORT

Warrant # 4 in the amount of \$2,830.52 was approved.

A motion was made to accept a receipt of gifts and payments in the amount of \$40.00. It was approved.

Cathleen did not ask to have funds moved since both the Treasurer and President of the Board were not present.

DIRECTOR'S REPORT

Chris did not have a written report, but reported on the following:

- There has been no action on the people counter.
- The Kill-a-watt (a home energy audit device) has been located and is being prepared to circulate. Its availability will be advertised in e-news and on Facebook.
- Chris provided a copy of an email she wrote regarding the incident at the library on the evening of September 23, where a number of cars parked in the "free library parking spots" were vandalized (tires slashed). A no trespass order was imposed on the person responsible for the vandalism, and Chris is working with the police to retrieve the 60 items that this person has currently checked out of the library.
- Chris met with the Chief of Police to see what can be done to address issues such as this, as well as issues with unruly patrons in the library. The cost of a full police detail is too expensive at \$252 per shift. However, through a Problem Orienting Policing program Police Sgt. Beaudet has been assigned to work with the library. He can be contacted with any issues or potential issues regarding library patrons. There are limitations to police working with the library. Officers are not allowed to go beyond the first floor unless there is an emergency.
- For better security Chris has ordered a second security camera to be installed behind the building. The camera, at \$1300, is being paid for with city funds. She is also getting pricing on additional sensor lights for the rear of the building.
- Chris reported that there is a young teen patron with behavioral issues, who is rude, aggressive and has written antisemitic graffiti. This individual has been temporarily banned from the library.

- Big Read Committee had their last meeting Sep. 11.
 - There has been good attendance at events and lots of positive feedback on the Nathaniel Philbrick presentation.
 - The finale dinner on Oct. 24 is sold out.
 - It is hoped that the canceled event for Sep. 12 can be rescheduled in the spring.
- In November the library will be going live with the Wi-Fi hotspot through Sprint Mobile with special pricing for libraries. (see line 32 on Warrant #4) There are 14 units at a cost of \$120 per unit per year. Six devices can be reserved in the way that museum passes are reserved; four are on a first-come-first-served basis for a 2 week checkout; two are for use in the library; and two for staff use. These will be helpful for patrons who don't have Internet or those who are traveling.
- Staff have put together "Book Bundles" consisting of a number of children's books on a related topic or theme that are available for borrowing.
- The person in charge of City Capital Projects is advertising this month for a project manager.

UNFINISHED BUSINESS

- It is planned that Amazon Smile will be in place in time for holiday shopping.
- Chris provided copies of the Trust Budget that was approved in June and a Revised Trust Budget where the amount of funding is the same, but the allocation differs slightly. The Board approved the Revised Budget dated 10/9/2019.
- Chris presented a Draft of an Unattended Child Policy. After a discussion, it was determined that Chris will do more research on other libraries' policies, and Cathleen will work on a rewrite of the draft.

NEW BUSINESS

Chris reported on a request from a Millville patron who would like to obtain an Attleboro Library card because her library, which is not in the SAILS network, has been decertified. She is frequently in Attleboro.

After some discussion, the Board voted against allowing issuance of a library card to this individual. Millville is part of the CWMARS network, and the Massachusetts Board of Library Commissioners has determined that Millville Library had a 68.51% cut to its budget when compared to their overall municipal budget, and did not receive a waiver. Issuing an Attleboro Library card undermines Millville Library's efforts to obtain municipal funding.

The meeting was adjourned at 7:04 p.m.

Next meeting: November 13, 2019