

# MINUTES

## Attleboro Public Library Board of Trustees

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6/13/2018 6:04 PM | *Meeting called to order by Charlie Oliver*

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### In Attendance

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Trustees: Vic Bonneville, John Carty, Cathleen DeSimone, Charlie Oliver, Diane Mangiaratti, Mahesh Patel, Eileen Struminski

Staff: Christine Johnson

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### Minutes

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Minutes from May 9, 2018 meeting reviewed and approved.

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### Business Required by Law

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None.

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### Treasurer's Report

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John reported that the checking account balance at the end of May was approximately \$6400.00 and that Charlie had recently transferred \$10,000.00 into checking account. John recommends another transfer of funds during the summer if the next warrant is over \$5000.00. This will help maintain a checking account balance of approximately \$10,000.00.

John reported that our accounting firm will soon begin the review process.

Warrant #12 in the amount of \$4006.25 reviewed and approved. Donations of \$401.00 received and accepted.

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### Committee Report

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Charlie reported that a reception is planned for June 26<sup>th</sup> to welcome Christine Johnson as the new director, to celebrate the statue donated by the South Attleboro Lions Club, and to honor the many APL volunteers. The statue is to be mounted in the vestibule area.

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### Director's Reports

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Because Christine only recently started working at APL Charlie provided an update on recent events on her behalf. During the transition, Charlie has been in regular contact with Asst. Dir. Amy Rhilinger to provide support and assistance as needed. Charlie reported that he met with former director Joan Pilkington-Smyth before she left to talk about outstanding issues and projects that need to be addressed. Christine will be meeting with Joan again later this week to discuss these issues and other library matters.

Charlie also reported that he and Amy attended the budget hearing before the City Council where APL's budget was reviewed. The budget proposed level funding but was reduced slightly by the mayor to decrease projected costs for staff professional development. Charlie informed the City Council that because APL does not meet the

state mandated amount of service hours our state aid is reduced by 12%. Charlie also informed the Council that APL is understaffed.

Charlie had the piano tuned recently because a school group wanted to visit and use the piano. He is still researching how the piano came to be at APL. Charlie also reported that unused reference materials on the second floor are being removed and shelving reduced to open up some space for the "Commons Area". Mahesh reported that a bidder has been chosen for the roof project but the HVAC issue is not resolved as of yet.

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## Unfinished Business & New Business

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No unfinished business.

New business included a review of the FY19 budget which mirrors the FY18 budget. FY19 budget approved.

John asks about exhausting some of the unrestricted funds in FY19. Charlie suggests some of these funds could be used in the Commons Area and Tech. Lab. Christine will ask the staff for a wish list as a means of using these funds and she will also explore adding a wish list to Amazon so that donors could purchase items listed in lieu of financial donations. Items would be directed for donation to the Friends of APL. Charlie proposed a board meeting be scheduled for July 18<sup>th</sup>. This meeting could be scheduled if deemed unnecessary.

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## Next Meeting

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Meeting adjourned. Next meeting July 18, 2018 **(meeting cancelled)**.