

MINUTES

Attleboro Public Library Board of Trustees

5/9/2018 6:06 PM | *Meeting called to order by Eileen Struminski*

In Attendance

Trustees: Linda Binns, Vic Bonneville, John Carty, Cathleen DeSimone, Diane Mangiaratti, Eileen Struminski
Staff: Joan Pilkington-Smyth

Minutes

Minutes from April 11, 2018 meeting reviewed and approved.
(Note: the Big Read book is Five Skies not Trapped Under the Sea.)

Opening Remarks

Board president Charlie Oliver was not present at the meeting but prepared a document, Items for Discussion by Board, which was read into the record by vice-president Eileen Struminski.
Board approved a motion to use \$40,000.00 of state aid funds for materials and to set aside any remaining funds for use in the Children's Room project.

Business Required by Law

Joan reported that a waiver will likely be needed in the future because the amount of municipal funding falls below the state limits.

Treasurer's Report

John estimated the checking account balance as of April 30, 2018 to be \$10,000.00. Warrant #11 for \$3649.03 reviewed and approved. Gifts and donations for \$278.99 accepted. John moved that, upon the recommendation of the accounting firm, Castro, Thresher & Oliviera, APL switch from an annual audit to a "review" of account records of trust funds starting with FY 17 (that ended on June 30, 2017). Motion approved.

Committee Reports

None.

Director's Report

Written report submitted and reviewed. Joan also reported that she has instructed library staff to review and reevaluate criteria for materials purchasing and programming to ensure that APL is meeting the needs of the community. Joan also expressed her concerns about trends indicating that the public may be less inclined to participate in events at public places due to perceived safety threats. Pursuant to the Freedom of Information Act

and city policy, the minutes for APL Board meetings are posted on the APL website. Joan said there has been no further action on the building study. A new part-time APL staff member recently started employment.

APL received a \$1500.00 grant from the Attleboro Foundation for the purchase of two televisions. There is also \$25,000 in grant funds for the Tech Lab but Joan is waiting for guidance from the city MIS department before the project can proceed. A \$2500 repair estimate for the grandfather clock was received; the repairman estimated the total value of the clock at \$7000.00. Joan suggested an inventory be done of the items donated to APL in order to determine A). whether the item is city property or property of the Board and B). the approximate value of the item.

Lastly, Joan reported that the AC system is not operative (but for certain small areas of the library that have separate units). She is working with the mayor to arrange for a temporary solution for the summer.

Unfinished Business & New Business

None.

Next Meeting

Meeting adjourned. Next meeting June 13, 2018.