

# MINUTES

Attleboro Public Library

Board of Trustees

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8/3/2017 6:00 PM | *Meeting called to order by Charlie Oliver*

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## In Attendance

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Trustees: Linda Binns, Vic Bonneville, Diane Mangiaratti, Charlie Oliver

Staff: Joan Pilkington-Smyth

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## Approval of Minutes

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Meeting minutes from June 7 reviewed. Vote postponed to September.

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## Business Required by Law: None

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ARIS report will be due August 18. This is a compilation of statistics sent to the State.

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## Treasurer's Report

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Trust Funds budget as of July 22, 2017 was reviewed. Vote postponed until September.

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## Committee Reports: None

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## Director's Report

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Circulation down by 9%. This is actually more in line with the SAILS system.

Summer reading kick off was a collaborative effort between the city schools, the YMCA and the Parks department. It was well attended and will be carried over to next year.

A new fire panel was installed and the work is scheduled to be finished on August 4th. The original quote of \$17,500 had to be increased by \$3,800. The panel is also smaller and as a result the wall will also need to be repaired.

After inspecting the roof, it was determined that the top and the sides were done differently. This will require an increase in the cost of repair. The mayor will request the hiring of an architectural engineer to look at the roof, HVAC, windows and copper edging to determine how to go forward. A leak in the staff room required ripping up the carpet.

Two grants have been applied for by the Friends. A grant from Bristol County Savings Bank would fund the author for the Big Read. A grant from the Rotary Club would help fund the Big Read dinner put on by the high school.

A new custodian has been hired.

The Big Read plans include an appearance by the author in September, an exhibit at the art museum entitled "The Calm Before the Storm" that will be comprised of snow globes, a free concert at the kick off on September 9th by Mychal Gendron, a classical guitarist. The book is "Station Eleven" by Emily St. John Mandel.

The library is looking to purchase a docking station at a cost of \$699.99.

A convicted sex offender has been frequenting the library. Since his victim was sixteen at the time of the incident he cannot be banned from the premises.

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## Unfinished Business

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The work on the photos on the second floor continues. The process will involve removing any wooden backings and installing non glare glass. The cost will be \$185.52.

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## New Business: None

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September is National Library Card month. The staff will be involved in an outreach program.

APL has been chosen to be part of the state wide pilot program called "Word of Mouth Marketing". Four staff members will be involved in promoting the library, its staff and its programs.

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## Next Meeting

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Meeting adjourned 6:50pm.

Next meeting on September 13, 2017.