

MINUTES

Attleboro Public Library
Board of Trustees

9/13/2017 6:00 PM | *Meeting called to order by Charlie Oliver*

In Attendance

Trustees: Linda Binns, Vic Bonneville, Cathleen DeSimone, Diane Mangiaratti, Charlie Oliver, Eileen Struminski
Staff: Joan Pilkington-Smyth

Trust Fund Investment Update: Representatives from Rockland Trust provided an overview of stock market performance and APL Trust Fund investments from inception and year-to-date. Market value from inception (01/01/2013) was \$1,224,252.49. Current value (09/11/2017) is 1,453,018.34. Rockland representatives recommend continuing the fund investment strategy of 55% equity and 45% fixed income for the foreseeable future.

Approval of Minutes

Meeting minutes from June 7, 2017 amended to reflect piano location on first floor; approved as amended.

Meeting minutes from August 3, 2017 reviewed and approved. (No quorum at 8/3 meeting.)

Business Required by Law:

Charlie reported that the state aid paperwork has been submitted and there was no need to request a waiver this year.

Treasurer's Report

Charlie submitted and Board reviewed Warrants 1, 2 and 3. All warrants ratified by Board: warrant 1, \$4856.35; warrant 2, \$4485.88; warrant 3, \$12,324.35. Gifts and donations accepted as delineated on each warrant. Charlie said a transfer of funds would be needed to pay for warrant 3. Charlie reported that the city auditor has informed him that an annual audit may not be necessary under current auditing regulations. This news was met with satisfaction as the annual audit for 2017 cost more than \$5000.00. Board reviewed that 2018 trust fund budget approved last spring.

Committee Reports: None

Director's Report

Written report submitted and reviewed. Joan reported that there is a new roof leak on the second floor. A repair was made by the roofing contractor but results as of yet unknown. Joan also reported that the building AC is broken and not currently working. The new custodian is on the job and performing well thus far. The library intern

is working on securing new space/partnerships for programs and events because there is not enough space in the building to handle all of the requests for space and programs. Joan talked about patrons who habitually check out significant amounts of materials and do not return them on time which results in hundreds of dollars of materials being unavailable to other patrons. Joan is working on ways to have these materials returned to the library and to prevent additional situations of this kind. Joan asked the Board to approve the purchase of charging stations for the second floor. These stations will permit patrons to charge their electronic devices (phones, tablets, etc.) while they are in the library. Board approved the use of \$700 to purchase of a charging station.

Unfinished Business: None

New Business: None

Next Meeting

Meeting adjourned. Next meeting Oct. 11, 2017.